

Aquatic Center Grant Package Description

Applicant Letter

Application Questionnaire

Cover Form

Sections I, II, III

Worksheets

- *Boating Safety Courses Offered Worksheet II-2.A/2.B*
List of current boating courses offered by applicants
- *Boating-Related Events Worksheet 2.C,*
List of events in which boating safety is not formally taught but information is distributed
- *Equipment Inventory List*
Applicants' equipment inventory
- *Equipment Worksheet III-1.B.1, B.2, and B.3*
1 worksheet submitted for line item equipment requests
- *Scholarship Worksheet III-B.1*
1 worksheet submitted for line item course requests
- *Instructor Training Worksheet III-4.B*
1 worksheet submitted for each training course request
- *National Safe Boating Week Worksheet III-5B*
1 worksheet submitted for NSBW event
- *Curriculum Check Sheet*
A separate check sheet must be completed for each course that uses requested equipment, or each course that uses scholarship dollars.
- *Budget Page*
Budget page lists and totals all requests in the application.

Informational Handouts

- **Aquatic Center Grant Program—Minimum Requirements and Information**
This handout contains information concerning eligibility requirements, the Department's mission, and qualities of successful applicants.
- **Justification of Need Background Notes**
The notes contain elements that should be included in justifications for equipment or scholarship funding.
- **Curriculum Check Sheet Notes**
The notes contain information and rules for completing the check sheets.
- **National Safe Boating Week Information**
This handout contains information and parameters regarding funding for National Safe Boating Week event funding.

Grant Exhibits

- *Exhibit B—Specific Terms and Conditions*
Requirements specific to the Aquatic Grants contract
- *Exhibit C—General Terms and Conditions*
Requirements present in all State of California contracts
- *Exhibit D—Contractor Certification Clauses*
- *Exhibit E—Darfur Contracting Act*